



Council Meeting Agenda
December 13, 2023 at 7:30 PM

- **CALL TO ORDER**
- **PLEDGE OF ALLEGIANCE**
- **MAYOR'S REPORT**
- **POLICE CHIEF'S REPORT**
- **ANNOUNCEMENTS & PRESENTATIONS**
- **PUBLIC COMMENT:** Non-Agenda Items only (Please limit comments to three minutes per person. Please state name and address for the record.)
- **ENGINEER'S REPORT**
- **COUNCIL DISCUSSION:** Public comment responses (All)
 1. Discussion on proposed 2024 Budget
 - Motion to approve 2024 Budget
 2. Discussion on 2024 Tax Ordinance
 - Motion to approve advertisement of the 2024 Tax Ordinance
 - Authorize a special meeting to approve Tax Ordinance
 - 7 days after advertisement
 3. Discussion on proposed Firefighter Stipend
 - Stipend cannot be made retroactive under current law, credit will become active for the 2024 calendar year
 - Motion to approve advertisement of Ordinance 2024-XX; Establishing a volunteer service credit program, authorizing local tax credits for volunteer members of volunteer Fire Companies, and establishing administrative procedures and appeals.
 4. Motion to approve 3-year extension to Police Chief's contract
 5. Discussion on 2024 reorganization and onboarding new Council members
 - 2024 Reorganization checklist
 - 2024 Municipal Directory
 - PSAB-Intro to Local Gov webinar 12/13-14
 - PSAB-New Official Bootcamp
 - Jan 26 & 27 in Horsham, PA
 - Motion to approve sending new Councilmembers to the PSAB New Officials Bootcamp for \$125 each
 - Motion to approve 2024 Council Meeting Schedule
 6. Discussion on Human Relations Commission
 - Several applicants
 - Applicant deadline extended until Jan 1, 2024
 7. Discussion of the 2024 Holiday Schedule
 - Motion to approve adopting Middletown Township's Federal Holiday schedule.
 8. Discussion on digitizing Borough files
 - 2023 Grant with approximately \$14,000 remaining

- Extension letter has been submitted to RDA
- Jan 2023 Scantek Proposal
 - Total project cost: \$17,849.27
 - Due at signing: \$11, 617.00
 - Due at completion: \$6,232.25
 - Annual Subscription: \$650
 - Will acquire a new proposal if approved to move forward
- Motion to approve moving forward with the project either using Scantek or shopping for another vender
- **MANAGER'S REPORT**
- **SOLICITOR'S REPORT**
- **COMMITTEE, BOARD & COMMISSION REPORTS**
 1. Environmental Advisory Council:
 2. Fire Company:
 3. HARB: **No Meeting**
 4. Heritage Farm/L.O.S.I.:
 5. Planning Commission:
 6. Recreation Board:
 7. Shade Tree Commission:
 8. Communications Team:
- **APPROVAL OF PERMITS, ZONING, MINUTES, TREASURER'S REPORT & BILLS**
 1. Sign permit for 178 A N. Pine St
 2. Minutes: 10/11 CM & 10/26 WS
- **PUBLIC COMMENT:** All comments (Please limit comments to three minutes per person. Please state name and address for the record.)
- **EXECUTIVE SESSION**
 1. Discussion on the purchase of the strip of land between 114 & 118 E. Maple
- **ADJOURNMENT**

Next Council Meeting: January 10, 2023 at 7:30pm