

Permit No.:	
Fee:	\$100.
Date:	

Department of Code Enforcement

RESIDENTIAL RESALES - USE & OCCUPANCY PERMIT APPLICATION

To occupy a single or multi-family residential dwelling or condominium either through new ownership or new use.

CURRENT PROPERTY OWNER

NAME: _____

ADDRESS: _____

PHONE: _____

EMAIL: _____

BUYER INFORMATION

NAME: _____

ADDRESS: _____

PHONE: _____

EMAIL: _____

SELLER'S

NAME: _____

ADDRESS: _____

PHONE: _____

EMAIL: _____

CONVEYANCER

NAME: _____

ADDRESS: _____

PHONE: _____

EMAIL: _____

BUYER'S AGENT

NAME: _____

ADDRESS: _____

PHONE: _____

EMAIL: _____

SETTLEMENT DATE: _____ **TAX PARCEL NUMBER:** _____

EMAIL ADDRESS FOR OCCUPANCY CERTIFICATE: _____

LOCATION OF SUBJECT PROPERTY: _____

UNIT TYPE:

- ☐ MULTI-FAMILY UNIT
- ☐ SINGLE-FAMILY DWELLING
- ☐ CONDOMINIUM
- ☐ MOBILE HOME

CERTIFICATIONS SUBMITTED

- ☐ ELECTRIC PANEL
- ☐ HEATING SYSTEM
- ☐ CHIMNEY/FLUENENT
- ☐ SIDEWALK & CURB INSPECTION
- ☐ SIDEWALK & CURB APPROVAL

Langhorne Borough Certificates of Occupancy are required.

The Borough will issue said certificate upon receipt of the following:

Applications are to be filed (1) one month in advance of the settlement date.

1. Certificate issued by a PA Labor and Industry approved UCC electrical underwriter indicating that the **electrical service panel** has been inspected and complies with the then current National Electrical Code.

2. Maintenance certificate issued by a duly licensed mechanical contractor indicating that the **heating system** has been inspected and is in good working condition.

3. Certificate issued by a duly licensed chimney sweep indicating that the **chimney/flue/vent** has been inspected and is functioning properly. **NFPA 211 Level II** certification required.

Signature: _____ Date: _____