

Langhorne Borough  
Department of Licenses and Inspections  
114 E. Maple Ave.  
Langhorne, PA 19047  
Email: cschoell@langhorneborough.com  
Fax: 215-757-1272

**Application for Inspection and Certificate of Approval  
for unit prior to occupancy**

Address of property to be inspected: \_\_\_\_\_

Owner's name: \_\_\_\_\_

Owner's address (if different than above): Street: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Owner's phone numbers: \_\_\_\_\_ (h) \_\_\_\_\_ (c)

**E-mail address:** \_\_\_\_\_

Realtor's name and company: \_\_\_\_\_

Realtor's phone numbers: \_\_\_\_\_

**E-mail address:** \_\_\_\_\_

Buyer's name: \_\_\_\_\_

Buyer's phone number: \_\_\_\_\_

Tenant's name: \_\_\_\_\_

Tenant's phone number: \_\_\_\_\_

Applicant is: Realtor \_\_\_ Owner \_\_\_ Buyer \_\_\_ Other \_\_\_\_\_

Who should be contacted to make appointment for inspection?

Realtor \_\_\_ Owner \_\_\_ Buyer \_\_\_ Other \_\_\_\_\_

Name and phone numbers: \_\_\_\_\_

Expected settlement (closing) date: \_\_\_\_\_ or change in tenancy date: \_\_\_\_\_

Type of real estate: Single family \_\_\_ Condominium \_\_\_ Attached \_\_\_ Semi-attached \_\_\_

Apartment \_\_\_ Duplex \_\_\_ Multi-unit \_\_\_ Residential \_\_\_ Commercial \_\_\_ Other \_\_\_

If this is for a property sale please be advised that we require a heater and chimney certificate.

The undersigned hereby makes application for Certificate of Approval for the above described dwelling or commercial unit and declares that the information stated hereon is correct to the best of his/her knowledge.

Signature of Applicant: \_\_\_\_\_ Date: \_\_\_\_\_

FEES: Made payable to Langhorne Borough

Residential: \$100.00

Commercial: \$150.00

Re-inspections: \$75.00

updated: 7/11/2019

**Langhorne Borough**  
**114 East Maple Ave.**  
**Langhorne, PA 19047**  
**215-757-3768**

**Langhorne Borough Use and Occupancy Check List**

1. Working smoke detectors in all bedrooms, halls and each level of a dwelling.
2. Windows must be in good working condition with no broken or cracked glass. Windows must be able to stay open on their own. (Windows on Historic Buildings will be at the discretion of the building code official).
3. No loose or chipping paint or peeling wallpaper.
4. Condition of sidewalks, steps and driveways cannot have any tripping hazards.
5. Roof can have no visible defects or leaks.
6. Condition of floors.
7. Handrails are required on steps with three or more risers.
8. Overflow on hot water heater and boiler (blow off valve-not to be higher than 8 inches from the ground).
9. Dryers must have metal vent, no plastic sleeves.
10. GFCI outlets are needed at kitchen and bathroom sinks, and on exterior of building.
11. All outlets and switches must have covers.
12. Exterior condition must be in good overall condition with no chipping or peeling paint, etc. Brick and stone in good condition.
13. Address numbers must be fastened to front of property, visible from the street and 4" minimum.
14. Condition of plumbing, functional with no leaks.
15. Condition of yard-cut grass, free of debris, abandoned cars, etc.
16. Overall condition of any garages, sheds, barns or accessory buildings.
17. Thumb latch at exterior door (no key deadbolts).
18. Heater, Chimney and Fireplace certifications are required for the sale of any property.

**Please note:** These items listed are for general guideline purposes and other issues or conditions may be addressed at the discretion of the building inspector.