

Permit No.:	
Fee:	
Date:	

Department of Code Enforcement

**COMMERCIAL RESALE - USE & OCCUPANCY PERMIT APPLICATION**

To occupy a commercial building either through new ownership or new use.

**CURRENT PROPERTY OWNER**

**BUYER INFORMATION**

NAME: \_\_\_\_\_  
ADDRESS: \_\_\_\_\_  
PHONE: \_\_\_\_\_  
EMAIL: \_\_\_\_\_

NAME: \_\_\_\_\_  
ADDRESS: \_\_\_\_\_  
PHONE: \_\_\_\_\_  
EMAIL: \_\_\_\_\_

**SELLER'S**

**CONVEYANCER**

**BUYER'S AGENT**

NAME: \_\_\_\_\_  
ADDRESS: \_\_\_\_\_  
\_\_\_\_\_  
PHONE: \_\_\_\_\_  
EMAIL: \_\_\_\_\_

NAME: \_\_\_\_\_  
ADDRESS: \_\_\_\_\_  
\_\_\_\_\_  
PHONE: \_\_\_\_\_  
EMAIL: \_\_\_\_\_

NAME: \_\_\_\_\_  
ADDRESS: \_\_\_\_\_  
\_\_\_\_\_  
PHONE: \_\_\_\_\_  
EMAIL: \_\_\_\_\_

**SETTLEMENT DATE:** \_\_\_\_\_ **TAX PARCEL NUMBER:** \_\_\_\_\_

EMAIL ADDRESS FOR OCCUPANCY CERTIFICATE: \_\_\_\_\_

LOCATION OF SUBJECT PROPERTY: \_\_\_\_\_

UNIT NAMES/NUMBERS (100, 101, 200, 201, etc.): \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

# OF UNITS: \_\_\_\_\_

UNIT TYPE: \_\_\_\_\_

**CERTIFICATIONS SUBMITTED**

- ELECTRIC PANEL
- HEATING SYSTEM
- CHIMNEY/FLUENT

\_\_\_\_\_

**Langhorne Borough Certificates of Occupancy** are required.  
The Borough will issue said certificate upon receipt of the following:

Applications are to be filed (1) one month in advance of the settlement date.

1. Certificate issued by a PA Labor and Industry approved UCC electrical underwriter indicating that the **electrical service panel** has been inspected and complies with the then current National Electrical Code.
2. Maintenance certificate issued by a duly licensed mechanical contractor indicating that the **heating system** has been inspected and is in good working condition.
3. Certificate issued by a duly licensed chimney sweep indicating that the **chimney/flue/vent** has been inspected and is functioning properly. **NFPA 211 Level II** certification required.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_